

**GARRARD COUNTY FISCAL COURT  
REGULAR MEETING  
HON. CHRISTOPHER T. ELLEMAN PRESIDING  
MARCH 27, 2023 @ 4:00 PM  
15 PUBLIC SQUARE, LANCASTER, KY 40444**

Meeting was called to order by Judge/Executive, Chris Elleman.

Opening prayer by Leonard Harrison.

Opening Pledge of Allegiance led by Sheriff, Willie Skeens.

**MAGISTRATES PRESENT:** Glendan Barker, Bobby Preston, Wayne Day, Chris Butner and Chris Davis.

**IN RE: PUBLIC COMMENTS**

None.

**IN RE: OLD BUSINESS**

None.

**IN RE: PLATS**

None.

**IN RE: APPROVE COURT MINUTES**

March 13, 2023, minutes were presented. A motion was made to approve by Magistrate Day and seconded by Magistrate Preston. All in favor.

**IN RE: APPROVE TRANSFERS**

(01) General Fund	\$2,000.00	(01) General Fund
01-9200-9990		01-5005-5780
Courthouse Reserve		Co Attorney Utilities
(01) General Fund	\$86.50	(01) General Fund
01-5030-5780		01-5030-3340
PVA Utilities		PVA Maint & Repairs

(01) General Fund 01-5080-3330 Courthouse Maint Agreement	\$266.99	(01) General Fund 01-5080-3340 Courthouse Maint & Repairs
(01) General Fund 01-9200-9990 Courthouse Reserve	\$10,000.00	(01) General Fund 01-5081-3330 Judicial Maint & Repairs
(01) General Fund 01-5101-3140 Contract W/ Other Counties	\$579.44	(01) General Fund 01-5101-5490 Routine Medical
(01) General Fund 01-9200-9990 Courthouse Reserve	\$70,000.00	(01) General Fund 01-5140-1370 Ambulance Salaries
(01) General Fund 01-5140-699A EMS Building	\$1,158.85	(01) General Fund 01-5140-4450 Ambulance Office Supplies
(01) General Fund 01-5140-699A EMS Building	\$10,000.00	(01) General Fund 01-5140-4460 Ambulance Medical Supplies
(01) General Fund 01-5140-699A EMS Building	\$2,816.32	(01) General Fund 01-5140-5740 Ambulance Training
(01) General Fund 01-5160-3820 Drug Testing	\$150.00	(01) General Fund 01-5201-3460 Pest Control
(01) General Fund 01-5205-5100 Dog Tag Fees	\$142.66	(01) General Fund 01-5205-1770 Animal Shelter Maintenance
(01) General Fund 01-5205-4020 Animal Supplies	\$100.15	(01) General Fund 01-5205-1770 Animal Shelter Maintenance
(01) General Fund 01-9200-9990 Courthouse Reserve	\$5,115.13	(01) General Fund 01-5205-3850 Veterinary Services
(01) General Fund 01-9200-9990 Courthouse Reserve	\$2,712.50	(01) General Fund 01-5420-548C Special Projects (Paint Lick)
(01) General Fund 01-9200-9990 Courthouse Reserve	\$5,355.00	(01) General Fund 01-9400-2010 Social Security Co Contribution
(01) General Fund 01-9200-9990 Courthouse Reserve	\$18,865.00	(01) General Fund 01-9400-2020 Retirement Co Contribution

(01) General Fund  
01-9400-2990  
Other Fringe Benefits

\$5,000.00

(02) Road Fund  
02-9200-9990  
Reserve for Transfer

\$18,200.00

(02) Road Fund  
02-6105-3400  
Maint & Repairs - Vehicle

\$15,000.00

(01) General Fund  
01-9400-2020  
Retirement Co Contribution

(02) Road Fund  
02-6105-3120  
Bridge Repair

(02) Road Fund  
02-6105-3360  
Maint & Repairs - Equipment

A motion was made to approve the transfers by Magistrate Barker and seconded by Magistrate Butner. All in favor.

## IN RE: APPROVE BILLS TO BE PAID

### 01 – GENERAL FUND

Airgas	\$689.53
Als Auto Repair	\$191.99
Animal Care Center	\$60.00
Appalachian Plumbing Company, LLC	\$350.99
Bluegrass Portables	\$180.00
Central Kentucky Sheet Metal	\$5,120.00
Classy Cleaners	\$3,158.00
Colossus Inc. Db a Interact Public Safety Systems	\$346.50
Dannys Termite Control	\$150.00
Dustin Gonyer	\$812.35
Elan Financial Services	\$2,834.22
Environmental Waste Systems	\$79.00
Garrard Co Attorney	\$4,935.84
J.L. Dearborn P.L.L.C	\$2,712.50
Jessamine Co Detention Center	\$31,621.44
Johnny Bolton	\$200.00
Lexington Brain and Cognition, PSC	\$630.00
Logan Hall	\$144.00
Michael Madden	\$144.00
Oracle Elevator Holdco Inc.	\$1,340.00
Parshva LLC	\$71.55
Payne, James B	\$144.00
Pitney Bowes – Purchase Power	\$1,009.99
Quill Corporation	\$165.74
Reliable Fire Protection Service	\$1,004.75
Stanford Vet Hospital	\$5,216.23
Sutton Pharmacy	\$4,261.20
Teleflex LLC	\$1,345.50
Wimax Express	\$43.00

### 02 – ROAD FUND

Benge Farm Supply, Inc.	\$6,058.80
Ford Contracting	\$18,200.00
Garrard County Fiscal Court	\$350.00

Mierke, Tom	\$475.00
Reliable Fire Protection Service	\$1,081.00
Rumpke	\$90.00
Stanford Tire Center	\$1,093.42
The Allen Company	\$1,358.11

#### **80 – CSEPP FUND**

3 City Heating & Air LLC	\$170.00
Brian Oakes	\$160.00
Nixon Power Services	\$2,663.88
Reliable Fire Protection Service	\$762.25

#### **84 – AMERICAN RESCUE**

I.M.I. Kentucky LLC	\$14,636.00
Lee Building Products	\$5,194.74
Michell Metals LLC	\$27,763.20
Neat Steel LLC	\$377.86
Pre-Engineered Metal Building LLC	\$238,050.00
Solid Ground Consulting	\$3,100.00

One additional bill was added to Bachman for \$42,543.60. This is an advance pay reimbursement for the 80 – CSEPP Fund.

A motion was made to approve the bills by Magistrate Davis and seconded by Magistrate Preston. All in favor.

#### **IN RE: APPROVE LAST MONTH'S FINANCIAL STATEMENT**

None.

#### **IN RE: KENTUCKY TRANSPORTATION CABINET**

Casey Smith with KYTC District 7 was in attendance. The Rural Secondary (RS) Program allocates 22.2% of fuel taxes toward maintenance of rural secondary roadways. Garrard County has 67.185 RS Miles and is in the 20% category (Level B) for FLEX Funds.

FY22 Authorized RS Projects involved 3.95 miles on KY 1355 (Mt Hebron Rd/Sugar Creek Rd). More specifically, BMP 0.75 (Burdette Knob Rd); EMP 4.7 (KY 1971 Leavell Ridge Rd). This project should be completed.

FY23 Authorized RS Projects involve 3.036 miles on Ky 563 (Poor Ridge Pike). More specifically, BMP 3.915 (KY 39 Buckeye Rd); EMP 6.951 (Jack Turner Branch Rd). This project has been awarded and is set to be completed by June 30, 2023. A press release will be sent out concerning the dates of this project.

FY24 Recommended RS Projects involve 4.143 mi, for a total of \$395,000.00. This includes 3.393 miles on KY 1355 (Sugar Creek Rd). More specifically, BMP 4.696 (KY 1971); EMP 8.089 (Jim Clark Rd). A second project includes 0.75 miles on KY 1355 (Mount Hebron Rd). More specifically, BMP

0.0 (US 27); EMP 0.75 (Burdette Knob Rd). Garrard County has \$402,386.00 in RS Project Funds available for FY 2024.

A motion was made to accept the FY24 Recommended RS Projects by Magistrate Barker and seconded my Magistrate Preston. All in favor.

FY24 Recommended RS Projects using FLEX Funds involve 2.775 mi, for a total of \$250,000.00. This includes 2.775 mi on KY 1355 (Sugar Creek Rd). More specifically, BMP 8.089 (Jim Clark Rd); EMP 10.864 (US 27). Garrard County has \$304,963.00 in RS/CR Bituminous Resurfacing FLEX Funds available for FY 2024.

A motion was made to maintain the \$304,963.00 in County FLEX Funds for use on county roadways and not RS roadways by Magistrate Day and seconded by Magistrate Davis. All in favor.

## **IN RE: SENIOR CENTER**

Kathy Crowe, Director, was in attendance. The Senior Center serves as a hub of information for the aging population. They deliver meals, provide outings, transportation, exercise classes, attorney contacts, Medicare enrollment, etc. They try to promote independence to avoid premature nursing home placements. In the last year they've provided 12,000 meals, 500 telephone calls, and sent out 4,700 referrals. They are in need of volunteers to help deliver meals as they are losing their personal bus driver soon. They are also requesting funding from the county to help provide services for the next fiscal year.

## **IN RE: DEPARTMENT UPDATES**

Sheriff: Willie Skeens was in attendance. He would like the Court to consider Rule 14 of the Opioid Fund usage. For the next budget year, he would like for the Court to purchase a professionally trained drug K-9 that is trained in opioid detection. He would like for the K-9 to be purchased from Southern Coast K-9, Inc, out of Daytona Beach, FL. Troy Willard, Deputy, would spend 4 weeks in FL training with the dog. The dog itself will cost \$10,000.00, and 4 weeks of training would be \$3,200.00. He would also like the Court to pay for housing during that 4 weeks, for a total estimated cost of \$16,392.00. This would be paid exclusively from the Opioid Settlement Funds.

He also wanted to commend his staff for helping recent incidents involving kids.

Clerk's Office: Kathy Howard was in attendance. They have hired a new employee. March is still farm tags, campers, boaters, etc. EPOLL books should be here this week.

Garrard County has an opportunity for election equipment funding through House Bill 1 in the amount of \$107,492.61. They have a bid from Harp for \$98,796.00 for additional voting machine equipment. In order to send in the grant application, the Clerk's Office needs a signed Resolution. A motion to sign the Resolution was made by Magistrate Davis and seconded by Magistrate Barker. All in favor.

PVA: Brian Swinney was in attendance. The Eagle View software flight data is in. Some training needs to take place regarding this project. Unfortunately, the state decided to centrally assess the Solar Farm so that took about \$4.1 million off of the county tax assessment.

Road Department: Kenneth Creech, Foreman, was in attendance. The cleanup for storm damage is mostly completed. In the next couple of weeks, they should be able to start working on the shoulders of the road. Judge/Exec, Elleman, advised the Magistrates to meet with Kenneth regarding any roads that need work for the upcoming budget year.

EMS: Tim May was in attendance. The skeletal part of the new EMS building is up. They've had 263 runs for March. They're starting another EMT class for the Nicholasville Fire. They have 17 students signed up. There was discussion regarding the repairs needed on 2 of the ambulances. A suggestion was made to remove parts from one of them to put on the other. There was also discussion on using some of the Opioid Settlement Funds for Narcan reimbursement and public outreach.

County Attorney: Mark Metcalf was in attendance. He introduced a few of his office staff.

EMA: Wanda Shelton was in attendance. She gave some statistics from the windstorm on March 3, 2023. They had 62 entries in total; 19 assessments where she went to residences to assess damages; 3 cars (2 for trees and 1 for an electric pole) and 6 barns. When entering into Survey 123, she can only enter for homes, not barns or sheds. The total damages per Inter Co for Garrard County were \$102,969.00. It's around \$75,000.00 in order to obtain federal assistance, so we should be able to get some aid from FEMA.

We also lost power at the traffic lights at the intersection of 34 and 27. There is an inverter that can be connected to the traffic light box and a cruiser to aid in the event of the stop lights going out. She is going to look into a mitigation grant to try to fund some of these inverters.

Travis with Southern Communications is supposed to be checking on the frequencies on the sirens. There is an issue with Fisher Ford siren.

CSEPP: Jaydan Norris was in attendance. The CSEPP survey should be out soon. The new vehicle from Bachman Commercial is ready. They are just waiting for the funds to come in to be able to pick it up. She is also getting some educational materials to be able to hand out at the GCHS Job Fair, Kindergarten Readiness, the Tobacco Festival, and other local programs and festivals.

Animal Control: Brittany Fain was in attendance. They were approved for a \$15,000.00 Grant from the Joanie Bernard Foundation. This grant is to be used exclusively for spaying and neutering feral/homeless cats. There is a limit of 4 cats per family. It covers the spay/neuter procedure, rabies shots, and feline shots.

The building repairs for the leak appear to be working.

Judge's Office: Judge/Executive, Elleman, gave an update. The Noe Road Bridge is complete and open. Windstream has started working on the new phone system. The county is joining with the City of Lancaster for a community Easter egg hunt at Jaycee's Ballpark on April 1<sup>st</sup>. The Judge/Exec, Treasurer and Road Foreman attended a meeting at KYTC to go over road projects. 27 and 52 are high priorities. We have mineral severance money that may be able to go toward the Senior Center contribution.

There was also a meeting with Maxine Rudder with Bluegrass Greensource regarding the annual litter grant. A portion of the funds can be used toward a salary line. Judge/Exec, Elleman, wants to implement the inmate program. He would also like to work with the school sports teams to adopt a certain roadway to clean up.

## **IN RE: FIRST READING OF JAIL BUDGET**

The majority of the budget remained the same. For FY 6/30/2024, the budget has been reduced from \$598,200.00 down to \$550,000.00. The cost savings is expected in the Contracts With Other Counties line item. A motion was made by Magistrate Barker and seconded by Magistrate Preston. All in favor.

**IN RE: ADOPTION OF ALL COUNTY OFFICES UNDER COUNTY EMPLOYMENT CODE**

Judge/Exec, Elleman, has met with the PVA, the Clerk, and Sheriff. All of the county offices should be under the same county employment code. A motion was made by Magistrate Davis and seconded by Magistrate Day. All in favor.

**IN RE: KENTUCKY DEFERRED COMP JOINDER AGREEMENT**

The county 401(k) is handled by Kentucky Deferred Comp. The Judge/Exec needs approval to sign the Kentucky Public Employees' Deferred Compensation Authority ("KDC") Joinder Agreement to continue to participate in the Plan. A motion was made by Magistrate Preston and seconded by Magistrate Butner. All in favor.

**IN RE: OTHER**

Judge/Exec, Elleman, has signed the Garrard Co Arbor Day Proclamation proclaiming April 7, 2023, as Arbor Day. It urges all citizens to participate in the observance of this day by planting trees and focusing attention on forests.

**IN RE: EXECUTIVE SESSION**

None.

**IN RE: ADJOURN MEETING**

A motion was made to adjourn by Magistrate Davis and seconded by Magistrate Butner.

Hon \_\_\_\_\_

**Garrard County Judge/Executive**